

# You Got the Grant! Now What?

<https://dpi.wi.gov/sspw/clc>



WISCONSIN DEPARTMENT OF  
**PUBLIC INSTRUCTION**  
Carolyn Stanford Taylor, State Superintendent

# Meet Your Presenters



[Teri LeSage](#)



[Tanya Morin](#)

# Introduction: How This Webinar Will Work

- **Sound:**
  - Everyone is muted
- **Introduce Yourself:**
  - Please type your name in the IM box
- **Questions:**
  - Use the IM feature (speech bubble)
- **Helpful Handout:**
  - Have available: your application



# Objectives

- Grantees will understand the programming requirements of the 21st CCLC grant.
- Grantees will understand their program's goals.
- Grantees will understand how to recruit students, plan activities, train staff, and create partnerships to meet their program goals.

# Do Now: Your Grant Proposal

Read your application and share it with your staff:

- It's your contract with the DPI

AND

- Your program roadmap



# Goals of 21st CCLC Grant

**Create CLCs that provide:**

- **Opportunities for academic enrichment**
- **Broad array of additional activities**
- **Opportunities for families for active and meaningful engagement in children's education**















# Program Goals: Statewide

- Provide safe, stable and supportive environment
- Challenge youth to develop as learners
- Support development of other skills necessary for success
- Engage families in support of student learning





# DPI'S Guiding Principles for CLCs

-  • Vision, Mission, Goals
-  • Leadership and Staff
-  • Financial Management and Sustainability
-  • Program Improvement
-  • Diversity of Programming
-  • Academic Enrichment
-  • Social and Emotional Learning
-  • Voice, Choice, and Leadership
-  • Program Environment
-  • Community Collaboration
-  • Partnership with School
-  • Family Engagement



# Do Now: Your Local Program Goals

Review your program's local goals:

- Aligned with statewide goals and tied to measurable outcomes
- Based on identified needs
- Drive program activities
- Represent what your CLC program is trying to accomplish
- Refer to Section XI, Question A in application

# Do Now: Create an Action Plan

Use local goals to develop an action plan

- Include activities/strategies you will implement that will help you meet goals
- Evaluate progress throughout year
- Make changes to program, as needed



# Goals and Programming

| State Goal                             | Local Goal          | Expected Outcome                                                    | Data Source           |
|----------------------------------------|---------------------|---------------------------------------------------------------------|-----------------------|
| Challenge youth to develop as learners | Improve math scores | Move 20% of regular attendees up to proficient in state assessments | State assessment data |



What kinds of programming will you offer to achieve this?

# Local Goals: Working Backwards

| State Goal Area     | Specific Local Goal<br>(See Program Goals and Evaluation, A; Guiding Principles, etc.) | Approach<br>(Break down goal into what will generally lead toward success)                                                                        | Related Activity<br>(Activities that will realize goal; see XII G)                                                               |
|---------------------|----------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| Environment         |                                                                                        |                                                                                                                                                   |                                                                                                                                  |
| Academic Enrichment | Improve math scores                                                                    | <ul style="list-style-type: none"><li>-Find something in math that is relevant/interesting</li><li>-Connect math to real-world problems</li></ul> | <ul style="list-style-type: none"><li>-PBL: plan family night</li><li>-budget</li><li>-healthy meal</li><li>-fractions</li></ul> |
| Youth Development   |                                                                                        |                                                                                                                                                   |                                                                                                                                  |
| Family Engagement   |                                                                                        |                                                                                                                                                   |                                                                                                                                  |

# Local Goals: Working Backwards Cont.

| Action Step(s)<br><i>(Steps needed to reach each goal and related activity)</i>                                 | Person Responsible<br><i>(Who will complete each step)</i>                                                                                                                                                                                     | Timeline<br><i>(When you want to complete the goal/activity/action steps)</i>            | Challenges<br><i>(Potential barriers to reaching each goal)</i>                                      |
|-----------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| Healthy meal:<br>-review USDA guidelines<br>-choose recipes<br>-draft shopping list<br>-assign food prep duties | -Work with school nutritionist to understand USDA guidelines<br>-Work with local line cook to develop recipes and assign cooking duties/learn cooking skills<br>-Partner with local CSA to secure produce<br>-Staff to shop for other supplies | -Contact partners at least four weeks in advance of event<br>-Shop the week of the event | -Coordinating schedules: plan event as early as possible to bring in partners when their time allows |

# Do Now: Student Recruitment

Establish processes for identification and recruitment

- Funding tier tied to ADA
- Targeted recruitment
  - Students most in need of services (Section X, Question C)
- Recruitment and retention strategies (Section XII, Questions B and C)



# Voice From the Field: Recruitment

**Karen Collins,  
Community Education  
Coordinator, Spooner**

- **How are day school staff involved?**
- **When are students identified?**
- **How do you reach out to families?**





# Do Now: Program Schedule

Develop a program schedule that includes:

- Academic enrichment activities
- At least two other allowable activities (See pages 8-9 in [Application Guidelines](#) for list)
- Balance of activities



# Student Activities

- Intentional
- Align with both WI state and local standards
- Different from school day
- Innovative and engaging
- Evidence-based (see section XII, I)



# Evidence-Based Approaches: Examples

Evidence-based approaches for after school programs include:

- Project-based Learning (PBL)
- Service Learning
- Experiential and Inquiry-based Learning
- See [CLC Application Guidelines, Appendix C](#) for descriptions and resource lists

# Academic Enrichment

- Expand on students' learning in different ways
- Interactive and project-focused
- Bring new concepts to light or use old concepts in new ways
- Real-world application
- Student voice and choice
- Requires planning
- Homework help does not count as academic enrichment

# Youth Development

Promote social growth by intentionally building:

- Strengths/assets
- Positive relationships
- Various social and emotional competencies



Resource: [5 C's of Positive Youth Development](#)

# Student Voice, Choice and Leadership

**Intentionally provide youth with opportunities to:**

- **Express opinions and ideas**
- **Work cooperatively and mentor each other**
- **Make genuine choices**
- **Provide input on program decisions**
- **Take on leadership roles**

# Youth Development: Share Out

**What types of youth development activities do you plan to offer?**

**Refer to section XII, question H in your application.**

**Type you answer in the IM box.**





# Things to Consider

How will your program ...

- Build in opportunities for student voice and choice
- Provide a balanced and broad array of activities
- Make use of a variety of instructional resources and strategies



# Family Engagement

- **Must serve family members of CLC students**
- **Recommended - at least 4 events**
- **Meaningful involvement in child's education or literacy or other educational needs of family members**
- **Can take place during school day**
- **Refer to Section XII, Question L of application**

# Family Engagement: Share Out

**What is one topic you plan to address at a family event this year?**  
**Refer to Section XII, Question L of application.**

**Type you answer in the IM box.**



# Things To Consider

- How will programming align with identified needs?
- How will you communicate with families?
- How will families contribute to programming?

Resource: [Y4Y Sample Parent/Guardian Handbook](#)



# Program Environment

- Welcoming environment
- Adequate and accessible space
- Adequate resources
- Safe



# Do Now: Safe and Accessible Environment

- Identify the spaces in the school or building the program will use
- Negotiate access to those spaces with school/organization administration and staff
- Develop safety procedures

# Safety Procedures

- **Staff trained in safety protocols**
  - Fire drills, weather drills, medical emergencies, etc
- **Building is secure during program hours**
- **Check-in and dismissal procedures in place**
- **Student movement is tracked**
- **Process to communicate with staff**
  - Walkie talkies, access to phones, etc



# Staffing

- Program coordinator:
  - 1 site: 20 hours/week
  - Multiple sites: 40 hours/week
- Recommended staff:student ratio= 1:15
- Volunteer vetting
- PD plan
- Refer to application, Section XIII



# Professional Development (PD)

- DPI-sponsored events
- Wisconsin Afterschool Network (WAN)
- National Afterschool Association (NAA)
- You for Youth (Y4Y) web based resources
- Mott Foundation
- Afterschool Alliance
- Beyond the Bell
- National Summer Learning Association

# PD: National Conferences

- [Beyond School Hours](#)
- [NAA Annual Convention](#)
- [Best of Out-of-School Time](#)  
[\(BOOST\) Conference](#)



# Things to Consider

- Do you have a staff handbook that clearly communicates your expectations?
- How does PD align to program's goals and activities, and/or approach?



# Voice From the Field

**Allyson Cummings, CLC**  
**Coordinator, Reedsburg**

- **What types of training do you offer?**
- **What opportunities do staff have for planning and preparation?**
- **What are your strategies for retaining staff?**



# Collaboration

- Program must be a collaboration between:
  - CLC
  - School/Local Education Agency
  - At least one community partner
- Other important stakeholders:
  - Families
  - Students





# Partnerships

- Requirement - Identify at least one external partner
- Community-based organizations or other public/private entities
- Various ways of contributing
- See Section XV, Question A of application
- [Self-nominated partners](#)



# Things to Consider

- How will the day school be involved in supporting the program?
- How will you solicit input and feedback from stakeholders?
- Will you have a CLC advisory board? If so, who will sit on it?
- See Section IV, B and C



# Publicizing Your CLC Program

- Requirement of grant
- Assists with:
  - Recruitment
  - Developing new partnerships
  - Building community support
- Strategies to consider:
  - Social media
  - Website
  - Flyers
  - Orientation



# Publicizing your CLC Program: Share Out

How will you publicize the availability of the CLC program?

Refer to Section XIV, question C in your application.

Type your answer in the IM box.



# Making Changes to Proposed Plan

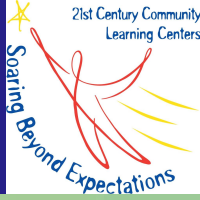
- Changes must be approved by DPI liaison
- Call/email prior to making changes mid-year
- Yearly Progress Report (YPR)/End-of-Year Report - another opportunity to make changes



# Questions



# For More Information



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